

Lois Ann Day, Director  
**Authorized Signature**

**Number:** CW-AR-12-004  
**Issue Date:** 06/15/2012

**Topic:** Foster Care

**Due Date:** 06/15/2012

**Subject:** Education Records

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                        | <input type="checkbox"/> County Mental Health Directors       |
| <input type="checkbox"/> Area Agencies on Aging                   | <input type="checkbox"/> Health Services                      |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers               | <input type="checkbox"/> Other (please specify):              |

**Action Required:**

Please update each child's education records in the OR-Kids database during the month of June, 2012. Children are promoting and graduating throughout the state, and it is a convenient time to update the education tab in the child's person record in the OR-Kids system.

For preschool and elementary school age children, please indicate the pre-school or elementary school the child attends, for elementary school children the grade completed and whether or not math and reading skills are at grade level.

For all children in high school, please update the number of credits earned at the end of this school year.

For all children who will graduate this spring or who have completed high school, indicate the 'highest grade completed' as twelve (12), the type of document received (diploma, GED, modified diploma), and the date received.

If the child has a current IEP, 504 plan, or a young child has a current IFSP, please scan the document and place in the electronic filing cabinet under Education/IEP/504 plan.

## **Reason for Action:**

1. Reports to the federal government are prepared by using data in the OR-Kids database system and lack of data results very inaccurate reporting.

In our first NYTD (National Youth in Transition Database) submission, the Department had **no** educational data for about 30% of youth on the survey (approximately 460 youth). In our most recent report, although data has improved, we had no data for 8% of the youth in the submission (approximately 117 youth). The educational information is critical for successful submission of our federal NYTD report.

These submissions to federal partners negatively impact our ability to obtain resources and may negatively impact financial claiming for federal dollars when Oregon's ability to report data does not improve.

2. In last month's submission for a federal grant to improve educational stability targeted an increasing collaboration with courts and schools we had to report the following:

There are currently 8,575 children in foster care in Oregon, 2,957 (34%) of which are between the ages of 12 and 20. Nearly half (44%) of the Target Population have a current permanency plan of Another Planned Permanency Living Arrangement (APPLA) and almost 10% have no permanency plan identified. Regarding educational stability, there is no attendance data for 322 (4%) of youth between the ages of 12 and 20 who are in foster care and no last-grade-completed data for 367 (12%) of youth in this age range in foster care. Regarding those youth from the Target Population for whom DHS has data, the data reveals that 20% of those between the age of 12 and 20 show last grades completed as Preschool or Kindergarten, and approximately 2% have one of grades 1 thru 5 as the last grade completed.

3. Most importantly, for our youth who are accessing post-secondary education resources, accurate graduation data is critical to the Department's ability to provide accurate information to the Oregon Student Assistance Commission (OSAC) and to the post-secondary institutions to which the youth has applied in order to determine eligibility for the Tuition and Fee Waiver.

**Field/Stakeholder review:**      ☐ Yes      ☒ No

**If yes, reviewed by:**

*If you have any questions about this action request, contact:*

<b>Contact(s):</b>	Aj Goins		
<b>Phone:</b>	503-945-6897	<b>Fax:</b>	503-945-6969
<b>E-mail:</b>	<a href="mailto:a.j.goins@state.or.us">a.j.goins@state.or.us</a>		